

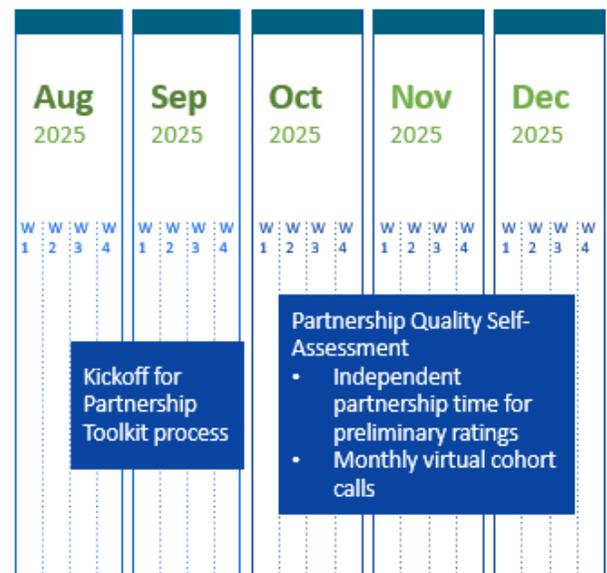
# Starting Quality Measures Partnership Self-Assessment: *What to Expect*



## Overview

Between August 2025 and December 2025, the SUNY Plattsburgh and SUNY Binghamton teams and their partners will complete a self-assessment processes with the [Principal Preparation Partnership Self-Assessment](#) toolkit. The toolkit provides an overview of the purpose and use and is comprised of evidence-based criteria organized into 5 dimensions with 3-5 indicators per dimension. These self-assessments are steeped in peer learning and team discussions conducted at monthly meetings that include the QM Center team members, peer facilitators and a Wallace Foundation consultant, and will include two layers of discussion-based learning.

1. During the cohort meeting, each partnership team, and their QM facilitators, will meet to self-assess the existing or potential partnership using evidence-based criteria for partnership quality, assign ratings, and gather artifacts\* to support the ratings. \*(see the [toolkit](#) for more information on what constitutes an artifact)
2. Second, these partnership teams will come together as a cohort to talk about their strengths and opportunities for improvement, and to share lessons learned, insights, and questions. This process is intended for self-assessment only. Neither EDC nor the facilitator participation or reflection is intended to be evaluative.



## Establishing your Partnership Self-Study Team

The size and membership of your partnership self-study team is entirely up to each individual program and their partner organization. Ideally, membership will be representative of the individuals from both organizations who are involved in creating and maintaining the partnership, as well as include those who help your partnership attain their goals.

## Self-Assessment Process

Choose artifacts that align with the language of each indicator and share with the partnership self-study team in shared folders. Use the rating sheets found at the end of the Partnership Self-Assessment tool to record your evidence and ratings. When rating each indicator, use the evidence rather than personal opinion and consider which stage your individual partnership currently is with the rating scale.

Rating Scale	
<b>1. Not Started</b>	Partnership has not yet been attended to in a meaningful way.
<b>2. Planning</b>	Partners have evidence of intended steps and/or collaborative thinking but little or no evidence that the indicator is currently practiced.
<b>3. Practicing</b>	Partners have evidence that the indicator is inconsistently practiced or partially in place.
<b>4. Established</b>	Partners have evidence that the indicator is consistently practiced or fully in place.
<b>5. Institutionalized</b>	Partners have evidence that the indicator is institutionalized.

# Monthly Cohort Meetings

As a cohort, we will meet monthly for two purposes: 1) to spend time with your partnership team to review two dimensions and self-assess against the indicators, and 2) to come together as a cohort to share strengths, opportunities for improvement, lessons learned, questions for peers, and/or resources.

- 1) In the first part of the call, the partnership teams will meet in breakout rooms and use the QM PowerPoint Template and the Partnership Self-Assessment Toolkit to self-assess the partnership. Facilitators will be in the breakout rooms with each team to support the conversation and answer questions.
- 2) During the second part of the call, the partnership teams will come together as a cohort to discuss their identified strengths, opportunities for improvement, share lessons learned, and connect around resources.

## Guiding Questions for cohort reflections:

- What was one area of strength for your partnership in this dimension? What evidence did you draw on to identify this strength? Do you have any artifacts or best practices you can share with the group?
- What problems of practice have you encountered in this dimension? What support might be useful from the group?
- What did your partnership identify as possible next steps for strengthening this dimension?

Two dimensions are reviewed at each meeting, with approximately 4 weeks in between each.

Partnership teams do not need to meet between the cohort meetings but are advised to review the indicators before each cohort call.

*\*Note: the QM process is **self-assessment** and relies on peer connections to support learning across the cohort, not to provide judgement or determination on where a program is in their design. Partnerships are not required to share any artifacts with other teams, but should anyone want to share resources, we will post them on the QM Rural NY password-protected section of the [www.qualitymeasures.org](http://www.qualitymeasures.org) website.*



## Using your QM Resources

- **QM Partnership Self-Assessment Toolkit:** The toolkit is available publicly on the QM website: [https://qualitymeasures.org/wp-content/uploads/2025/03/QM-Partnership-Toolkit\\_IHE-District\\_01.2025.pdf](https://qualitymeasures.org/wp-content/uploads/2025/03/QM-Partnership-Toolkit_IHE-District_01.2025.pdf) and includes examples of potential artifacts as well as rating sheets and helpful prompts.
- **EDC staff:** This is your primary channel for addressing any questions you have throughout the QM process. Please direct any logistics inquiries here and any content-focused questions could be sent to EDC with your facilitators copied. The role of the EDC team will be to facilitate the cohort discussions and support each self-study team through their individual self-assessments. Our role is **not** evaluative, and the purpose of these discussions is to support each program team to engage in discussion about evidence-based indicators of principal preparation program and program/district partnership quality.
- **Facilitators:** This is your primary channel for firsthand reflections on how to navigate the QM process. Facilitators can provide guidance based on their own experiences, share their own resources/examples, model asking curious or probative questions about a team's evidence and ratings as well as assist in preparing for the Monthly Cohort Meetings.
- **Wallace Consultant:** In terms of the Quality Measures work, your Wallace Consultant serves as a further support for your QM efforts as well as a liaison for your other Wallace related work.

**Password protected webpage:** Cohort meeting materials, the QM PowerPoint template and internally shared resources can be found on the [QM Rural NY private web page](#) using the password 'RuralNY'

**Exemplar Catalog:** The [QM exemplar catalog](#) hosts exemplars from past participating principal preparation programs. *\*Partnership toolkit exemplars expected in the near future.*

